

DELHI

Administration: There was no change in the administrative set up during 1976-77.

Budget: For 1976-77 a sum of Rs.0.42 lakh was spent out of the budget provision of Rs.0.48 lakh on the non-plan side and a sum of Rs.1.12 lakhs was spent out of the budget provision of Rs.6.25 lakhs on the plan side. For 1977-78 a sum of Rs.0.49 lakh has been made on non-plan side and a sum of Rs. 7 lakhs on the plan side.

Building: The Department has been set up in the premises of the Secretariat building at 5, Sham Nath Marg, Delhi. There is however a proposal to construct a building for which designs/plans and estimates have since been finalized, and it is hoped that the construction work may begin during the current financial year.

Record Management: Due to some pressing difficulties the work in regard to appraisal of records and preparation of retention schedule could not be taken up.

Research and Reference: During the period under review 9 scholars availed themselves of the research facilities. 250 records by Government agencies and 600 records by research scholars were requisitioned.

Reference Media: Various types of reference media are under preparations.

Publication Programme: The programme of publication will be taken up in due course of time.

Preservation of Records: During the period under review 600 records were flattened, 2655 records were repaired, 3000 records guarded and 150 volumes were bound.

Photo-Duplication: The State Archives possesses a photostat machine and a Microfilm Reader. 15,000 photo copies were made during the period under report.

Library: About 250 books were acquired. There is a provision for a separate Library in the new building.

Other Activities: To arouse consciousness in the general public an exhibition was organised by the Department during 1976-77 which received wide publicity and appreciation from press and public. A rapport with public was maintained through Press and a number of Press Conferences were addressed by the Chief Executive Councillor.